Elegant Productions

**Time Line needs to be completed 1 week prior to event or earlier**

Debuts Name:

What time will the venue open for DJ setup? (usually takes 2hrs)

What time does the DJ need to be ready?

What time would you like the Court introduced? (If Applicable)

Will there be blessing? If yes what time and by whom?

What time is the Dinner Reception?

Will there be Mariachis? If yes what time

Will there be a Toast? If yes, what time and by whom?

What time would you like the Money Train (if applicable)

What time does the dance start?

What time does the dance end? (Last song of the night)

**Introductions & Song Selection**

(Please list names and tiles in order of being announced)

 **Grand Entrance Song**

|  |  |
| --- | --- |
| Song | Artist |
|  |  |

 Court of Honor

|  |  |
| --- | --- |
|  **Name of Girls** | **Name of Escort** |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |

|  |  |
| --- | --- |
| **Debutante** | **Escorted by** |
|  |  |

Mother/Daughter Dance

|  |  |
| --- | --- |
| **Song** | **Artist** |
|  |  |
|  Mother’s Name |  |

Father/ Daughter Dance

|  |  |
| --- | --- |
| Song | Artist |
|  |  |
|  Fathers Name |  |

 **Court Presentation (Dance Routine)**

|  |  |
| --- | --- |
| Song | Artist |
|  |  |

 **Presentation of the Gifts song**

 **(Played in background)**

|  |  |
| --- | --- |
| Song | Artist |
|  |  |

**Presentation of the Gifts**

 **(Only needed if Elegant Productions is providing MC)**

|  |  |
| --- | --- |
| Gift | Presented by whom |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |

 **Money Train**

|  |  |
| --- | --- |
| Song | Artist |
|  |  |

Must play; please provide suggestions or specific songs you would like played or a general idea of what type of music you would prefer. All clean versions

Do not Play; please provide suggestions or specific songs or a general idea of what not to play.

Please add any notes or special instructions for the DJ.

The more detailed the better to ensure we can make it a memorable night for you and your family.